



Learning Virtually Anywhere!

Your pace, your space, your style

Welcome. The programme is divided into three different sections representing the BEFORE-DURING-AFTER (BDA) model, which include a total of seven modules as follows:

BEFORE	
SETTING THE FOUNDATION	
Your current role in crucial aspects of the business	
The people and contexts you currently work amid	
Opportunities for innovation and change	
DURING	
LEADING THE TEAM	MANAGING A PROJECT
Managing the people	Setup and execution of project
Solving problems	Monitoring & closing the project
AFTER	
REVIEWING THE IMPACTS AND RESULTS	
Impacts and influences experienced	
Evaluation and reporting results	

The following unit standards will be used:

Compulsory:

29048 v1 20 credits Apply business knowledge for operational objectives in a business entity

29049 v1 28 credits Contribute to innovation and organisational change in operational contexts

Leadership strand only:

29044 v1 35 credits Lead and manage people to achieve a business entity's operational objectives

29045 v1 25 credits Manage business activities to achieve a business entity's operational objectives

Project Management strand only:

30363 v1 12 credits Manage the initiation of a project

30364 v1 20 credits Develop a project management plan

30365 v1 20 credits Execute and monitor and control a project

30366 v1 8 credits Close a project

29050 v1 12 credits Analyse the impact(s) of internal/external influences, and their consequences(s) for a business

By the end of the programme learners will be able to:

- Describe their role and its relationship to all aspects of the business context
- Determine the overarching goals of the organisation and the principles and processes used to achieve them
- Identify the diverse needs of stakeholders and how their cultural and performance needs are accommodated in a way to promote effective and productive relationships
- Analyse current processes and practices to identify opportunities for future improvement
- Leadership strand only
 - engage with and lead the team to achieve results to benefit the organisation and align with requirements under the Treaty of Waitangi.
 - use culturally sensitive interpersonal skills and professional approaches to build bicultural partnerships and support a positive workplace.
 - lead the team to produce measurable results for the organisation while identifying and addressing internal and external influences.
- Project Management strand only -
 - Scope, plan and budget for a full project, using a variety of current project management tools, to achieve measurable results in the organisation range of
 - Seek project approval and effectively monitor, control and conclude the project to meet timelines, promote effective workplace behaviours and to promote positive organisational results while also aligning with requirements under the Treaty of Waitangi.
 - Evaluate the impact of the leadership activities or fully managed project to identify and analyse the internal and external influences and the impacts they had to the efficacy of the processes and/or results.
- Analyse the roles of stakeholders, staff members and self to identify key themes, findings and recommendations to address to promote future success.
-

HOW YOU CAN STUDY

You have the option to enrol in:

- Online modules that have assessment tasks you must download and complete.
- Paper based modules that have the same assessment tasks for you to complete.
- Skype or Zoom supported online modules as above.
- Workshops as arranged by your organisation to support the online learning
-

WHEN YOU STUDY

If you are working through an ITO you must adhere to their completion dates.

If you are working solely through LEARNPLUS you get to set the submission dates that work for you and you can take as long as you like. However, EVERYTHING must be completed while the programme and versions are still current.

It's important you set dates you can commit to and then we will keep you on track. If things need to change a bit we can adjust things to suit as we know in life "stuff happens" that causes delays and changes.

PAYING FOR YOUR COURSE

If you are working through an ITO the course payment must be made by your company at the course commencement date.

If you are working directly with LEARNPLUS you get to determine how you want to pay and the options are:

- Pay a set month per month from sign up until completion
- Pay for the modules as you commence each module
- Pay for each module as you go – ½ when you start the module and ½ when you finish
- Have payment made by your employer

RECOGNITION OF CURRENT COMPETENCY AND / OR PRIOR LEARNING

If you've already amassed knowledge and skills in your career or through other training we might be able to award unit standard credits to you on presentation of a portfolio of evidence and/or a professional (face to face or SKYPE) assessment.

See: www.learnplus.ac.nz or Email helen@learnplus.ac.nz